

## Covid-19 Supplementary Risk Assessment

### Small Group and 1:1 Instrumental/Vocal Tuition for pupils with SEND

|                          |  |                            |          |                     |          |
|--------------------------|--|----------------------------|----------|---------------------|----------|
| <b>Name of Assessor:</b> | Paul Douglas, Deputy Head of Music Service | <b>Date of assessment:</b> | 09/07/20 | <b>Review date:</b> | 09/08/20 |
|--------------------------|--|----------------------------|----------|---------------------|----------|

#### Description of activity

Weekly instrumental lessons delivered in special school and other educational settings by a specialist SFE teacher. These are often in classrooms or designated spaces. Lessons are delivered with a variety of group sizes and involving children with varied additional needs.

#### Existing control measures

|   | <b>Hazard</b>  | <b>Who is at risk?</b> | <b>Existing control measures</b>   | <b>Who is responsible?</b>                       |
|---|--|------------------------|--|--|
| 1 | Airborne transmission                                  | Everyone               | SFE Teacher uses accommodation available to make best and safest use of space.   | SFE staff in liaison with the venue.             |
| 2 | Surface transmission via handling of instruments       | Everyone               | Some pupils have their own designated instrument or equipment, other instruments are not routinely shared during each session.<br>The SFE teacher uses his/her own instrument for demonstration. | SFE staff.                                       |
| 3 | Surface transmission via resources and other equipment | Everyone               | Pupils have their own resources, books, and practice diaries.<br>Contact with surfaces, such as chairs, tables etc. is kept to a minimum.  | SFE staff in liaison with the venue and parents. |

#### Initial risk rating

The rating relates to the likelihood of risk of infection, as well the severity of consequences as it is currently perceived. It should be noted that this severity score for Covid-19 will vary according to factors such as age and additional underlying conditions, such as asthma, diabetes, etc. For the purposes of an overall viewpoint, an average score has been estimated. 1 = Least Likely/Severe, 5 = Most Likely/Severe.

|  |          |
|--|----------|
| How likely is the activity to result in actual harm (1-5)? | 3        |
| How severe would the consequences be (1-5)?                | 3        |
| <b>Risk rating (likelihood x severity)</b>                 | <b>9</b> |

|            |   |                 |   |   |   |   |
|------------|---|-----------------|---|---|---|---|
| Likelihood | 5 |                 |   |   |   |   |
|            | 4 |                 |   |   |   |   |
|            | 3 |                 |   |   |   |   |
|            | 2 |                 |   |   |   |   |
|            | 1 |                 |   |   |   |   |
|            |   | 1               | 2 | 3 | 4 | 5 |
|            |   | <b>Severity</b> |   |   |   |   |

## Additional control measures

A summary is below, with full details contained in the SFE Guidance for Schools document. These measures are in line with latest HM Government guidance.

|   | Hazard   | Who is at risk? | Additional control measures  | Who is responsible?                        |
|---|--|-----------------|--|--|
| 1 | Airborne transmission                            | Everyone        | <ul style="list-style-type: none"> <li><i>Pupils are to make their own way to lessons or brought to lessons by school staff and not be collected by SFE teachers.</i></li> <li><i>Groups are to be arranged within existing school bubbles.</i></li> <li><i>Spaces used should have adequate ventilation (including between lessons)</i></li> <li><i>SFE teachers to maintain a safe social distance of 1-2m minimum at all times.</i></li> <li><i>Where adequate social distancing is at risk of being compromised additional PPE such as face shields may be used.</i></li> <li><i>Pupils and the SFE teacher to be positioned side-by-side or back-to-back. Close up face-to-face interactions and physical contact between SFE teacher and pupils to be avoided or minimised.</i></li> <li><i>Instrumental lessons will not contain singing.</i></li> <li><i>All pupils to wash their hands thoroughly before and after each lesson.</i></li> <li><i>Any SFE teachers showing signs of symptoms will not attend the school premises, nor return until they have been tested and received confirmation they do not have Covid-19.</i></li> <li><i>Any SFE teachers who have been contacted through 'test and trace' will not return to school until they have been tested and received confirmation they do not have Covid-19.</i></li> </ul> | SFE staff in liaison with the venue staff. |
| 2 | Surface transmission via handling of instruments | Everyone        | <ul style="list-style-type: none"> <li><i>All instruments to be cleaned before use.</i></li> <li><i>SFE staff to use supplied PPE when setting up, or handling instruments.</i></li> <li><i>The handling of instruments by SFE teachers to be kept to a minimum by effective strategies and training of pupils and/or school support staff.</i></li> <li><i>All pupils to wash their hands thoroughly before and after each lesson.</i></li> </ul> <p><i>Special considerations:</i></p> <ul style="list-style-type: none"> <li><i>Surfaces of instruments (e.g. piano, keyboards) or equipment (e.g. beaters, sticks) should be wiped before/after each usage.</i></li> </ul>   | SFE staff in liaison with the venue staff. |

|   |  |          |   |  |
|---|--|----------|---|--|
|   |  |          | <ul style="list-style-type: none"> <li>• Pupils using sticks/beaters should bring/use their equipment where possible.</li> <li>• The skins of percussion instruments played by hand should be wiped between usage.</li> </ul>   |  |
| 3 | Surface transmission via resources and other equipment | Everyone | <ul style="list-style-type: none"> <li>• SFE teachers to minimise the handling of resources by send new resources via email to school staff or directly to parents.</li> <li>• Pupils to play standing up, sitting on the floor or in their own wheelchair if possible to minimise the touching of furniture, etc.</li> </ul> | SFE staff in liaison with the venue and parents. |

## Residual Risk rating

|  |          |
|--|----------|
| How likely is the activity to result in actual harm (1-5)? | 1        |
| How severe would the consequences be (1-5)?                | 3        |
| <b>Risk rating (likelihood x severity)</b>                 | <b>3</b> |

|            |   |                 |   |   |   |   |
|------------|---|-----------------|---|---|---|---|
| Likelihood | 5 |                 |   |   |   |   |
|            | 4 |                 |   |   |   |   |
|            | 3 |                 |   |   |   |   |
|            | 2 |                 |   |   |   |   |
|            | 1 |                 |   |   |   |   |
|            |   | 1               | 2 | 3 | 4 | 5 |
|            |   | <b>Severity</b> |   |   |   |   |

|                     |              |       |   |
|---------------------|--------------|-------|---|
| <b>Risk rating:</b> | <b>1-6</b>   | Green | Control measures are implemented consistently and monitored carefully.  |
|                     | <b>8-12</b>  | Amber | Additional controls required to reduce the risk. Control measures are implemented consistently and monitored carefully. |
|                     | <b>15-25</b> | Red   | Activity to be stopped until additional controls can be put in place to manage the risk.                                |

Date to be communicated to SFE staff: 01/09/20